

APPENDIX - B

MAJOR & MINOR OFFICIALS

POLICIES

AND

PROCEDURES

AB1.0 REGIONAL OFFICIALS CLINICS

- AB1.1 All referees are expected to attend a clinic each year, regardless of level and experience. Exams are prepared for regional clinics by September each year. Officials attending a clinic will not be given credit for attending a clinic unless they have remained in attendance for the duration of the entire clinic.
- AB1.2 We drop rules/instructor clinic in September and go to Provincial run officials clinic. Sites and dates to be determined by the regional R.I.C.. Regions to supply site at their cost, instructions and material supplied by Province. (Oct 1997) Note: Provincial Facilitator will supply registration forms, evaluation forms, rule books, and exams. The facilitators will assist in registration, collection of fees, instructing and marking exams, and mailing in fees to Provincials Treasurer. (May 2011)
- AB1.3 A minimum of 10 registered participants, major and minor, per referee clinics be the criteria to make a clinic feasible. Participants must attend entire clinic and not leave halfway through. Otherwise, the right to host a referee clinic will not be given for the following season. (Oct 1993)
- AB1.4 Each region may host one (1) FBAO sanctioned officials clinic each season, unless extenuating circumstances demand an extra clinic or the Provincial Executive and Officials Committees agree that a region should be allowed to host a second clinic. (Oct 1994)
- AB1.5 Any region holding a 2 day clinic are responsible for picking up all expenses of the instructor for the 2nd day,(i.e. mileage, meals, accommodations) (Oct 1997)

AB2.0 REGISTRATION

- AB2.1 Each year in May the FBAO Board of Directors assess the membership registration fees for the next season. If changes to the fees are suggested the Board of Directors decide whether to implement the suggested changes.
- AB2.2 The registration fee for the referees be paid at the referee clinic to FBAO (May 1992)
- AB2.3 All FBAO games must have a registered minor official in the timekeepers box. (May 1993)
- AB2.4 Each region must have a minimum of two (2) major officials registered.(May 1993)
- AB2.5 Each league must have a minimum of one (1) minor official registered.(May1996)
- AB2.6 The Major Official Registration fee be increased to **\$60.00**. (May 2011) (Note: \$10.00 of the above registration fee goes into the Officials Program Fund)
- AB2.7 The region that you state on your registration form is the region that you must fulfill your commitments to first. (Oct 1997)

AB3.0 EXAMS

- AB3.1 All officials planning to register and referee this season must pass the referee exam with a grade of at least 70%. Officials who do not submit a written exam with a grade of 70% or higher will not be permitted to continue refereeing. Exams received after December 15th will not be accepted for marking.(unless it is an new official registering) Officials will be charged \$25.00 to re-write the exam if they do not receive a grade of 70% or above. (Oct 1997)
- AB3.2 All officials will write the same open book exam.(Oct 1997)

AB4.0 ON-ICE EVALUATIONS

- AB4.1 All officials require an on-ice evaluation to be completed and submitted to the FBAO office before Feb.1. Officials should note that when a regional on-ice evaluation has been performed and is submitted into the FBAO office (2nd Vice-Tech), and a provincial on-ice evaluation has also been performed and submitted, the provincial on-ice evaluation will be used before the regional evaluation to assess a referee's level and/or status.(Oct 1997)

AB5.0 PROVINCIAL TOURNAMENTS

- AB5.1 The number of minor officials per game be left to the discretion of the Provincial Executive at the Open Tournament and the Junior Provincials (May 1997)

AB5.2 **Juvenile Qualifying Tournament**

- a) The official must be properly registered with the FBAO (Oct 1997)
- b) Names of all officials interested in attending the open tournament be submitted to the FBAO office (2nd Vice-Tech) prior to Nov.15 (Oct 1997)
- c) That the officials schedule be prepared by the Officials Committee Chairperson / 2nd Vice-Tech. in such a way to keep the expenses to a minimum.(i.e. accommodations, mileage, etc.) (Oct 1997)
- d) The province will cover the meal expenses for \$30.00 for the weekend. (April 2007)

AB5.3 **Junior Provincials- Criteria**

- a) The guide-lines for supplying referees be the same for the Junior Provincials as for the Adult Provincials.(May 1998)
- b) The officials must be properly registered with the FBAO (Oct 1997)
- c) Names of all officials attending the Junior Provincials must be submitted to the FBAO office (2nd Vice Tech) prior to Jan.15 (Oct 1997)

- d) That the officials schedule be prepared by the Officials Committee Chairperson / 2nd Vice-Tech. in such a way to keep the expenses to a minimum.(i.e. accommodations, mileage, etc.) (Oct 1997)
- e) Each region must submit a Summary of Referee's gas receipts for junior and senior Provincials along with the original gas receipts, to the FBAO Treasurer at the April Board of Directors Meeting.

The four regional Summaries of Referee's gas receipts will be averaged for an equal contribution by each Region. Regions which have paid more than the average will receive a refund from the FBAO. Regions which have paid less than the average will make payment of the difference from the average to the FBAO.

- f) That the Vice President Technical and the Officials Committee Chairperson be able to referee at these Provincial Championships, if necessary.(May 1996)
- g) All games in all categories, should have two referees on the ice at all times. (May 2000)
- h) Payment for the Junior Provincials is as follows:
The officials who are being paid \$15 per game, and will be responsible to contribute \$2.00 each from each game refereed into the Ontario Referee Association account. This will be used for transportation costs to send an official to the Jr. Nationals. The Province will match all funds contributed by the referees in this manner. The Province will cover the meal expenses, which is up to \$20.00 per day. (April 2007)

AB5.4

Adult Provincials- Criteria

- a) The number of officials required for the Adult Provincials be 16 in total. As a guideline, each region will supply 4 officials at the Adult Provincials. (April 2007)

Regions must notify the FBAO office (2nd Vice Tech) by Jan. 15th of the playing season if they are unable to fulfill their commitment. (May 1998)
- b) The officials must be properly registered with the FBAO(Oct 1997)
- c) The names of all officials attending the adult provincials must be submitted to the FBAO office (2nd Vice-Tech.) prior to the junior provincials.(Oct 1997)
- d) That the officials schedule be prepared by the Officials Committee Chairperson / 2nd Vice Tech. in such a way to keep the expenses to a minimum.(i.e. accommodations etc.) (Oct 1997)
- e) Payment for the Adult Provincials is as follows: That officials be paid **\$20.00/game (April 2007)** for Senior Provincials as well as current re-imburements by the Province (May 2000). The province will cover your meal expenses which is up to \$25.00 per day,

plus all officials will receive an extra \$25.00 each which is coming from the "officials program fund" (Oct 1997)

- f) It is the responsibility of the official(s), in co-operation with their region to make their own travel arrangements for the entire event (Oct 1997)

Each region must submit a Summary of Referee's gas receipts for junior and senior Provincials along with the original gas receipts, to the FBAO Treasurer at the April Board of Directors Meeting.

The four regional Summaries of Referee's gas receipts will be averaged for an equal contribution by each Region. Regions which have paid more than the average will receive a refund from the FBAO. Regions which have paid less than the average will make payment of the difference from the average to the FBAO.

- g) That the Vice President Technical and the Officials Committee Chairperson be able to referee at these Provincial Championships, if necessary. (May 1996)
- h) All games in all categories, should have two referees on the ice at all times. (May 2000)

AB6.0 NATIONAL CHAMPIONSHIPS

AB6.1 The following criteria is used to determine which officials are eligible for selection to the National Championships.

- a) In recent years Ontario has been asked by the Canadian Broomball Federation to supply additional referees for the National Championship tournament. In order to allow all eligible Ontario referees the opportunity of accepting an offer to referee at the Nationals as an extra official the following motion was adopted.

Prior to the National Championships the Canadian Broomball Federation will be asked if any additional referees are needed for either Nationals. If there is an opportunity for one or more additional Ontario referees, all officials attending our Provincial Championships in the category that is required will have that opportunity through the evaluation process. Any additional referees must be endorsed by the province. (Oct 1997)

- b) Any additional referees are responsible for their own transportation costs to and from the event. There will continue to be an official picked as the Ontario representative and this person will have his/her transportation expenses , along with \$25 per day for food allowance covered for the National event through the "officials program fund" (provided there is enough money in the fund). Any additional referee will also receive \$100 for the event. (May 2011)
- c) All officials participating in both the Juvenile Qualifiers and Junior Provincials will be eligible for the Juvenile Nationals. If the official must leave any of these provincial events

early, the Officials Chairperson must be notified prior to the start of the event. The referees will be evaluated during each event and top referee(s) will be selected. (May 2011)

- d) All officials participating in one of the Provincial Junior events (either Juvenile Qualifier and/or Junior Provincials), as well as Senior Provincials will be eligible for the Senior Nationals. If the official must leave any of these provincial events early, the Officials Chairperson must be notified prior to the start of the event. The referees will be evaluated during each event and top referee(s) will be selected. (May 2011)
- e) The Ontario representative official will have the first choice of CBF referee's uniform each year.(May 1996)
- f) Travel arrangements for referees attending a National Championship tournament as the Ontario representative official will be made to allow the referee to remain at the event for the duration of the tournament to allow the official to be considered for the final games of the event. (May 1996)
- g) That a major official be sent to the Co-Ed Nationals and expenses be covered by the present FBAO guidelines governing Junior and Senior Nationals. (May 2000)

AB7.0 OFFICIALS PROGRAM FUND

AB7.1 This is a fund that is set up to help officials going to the Provincials, to help cover expenses and also to help officials that are selected to go to the National Championships. The program is funded by all teams participating at the Adult Provincials paying an extra \$25.00 per team, which is totaled and broken down into 3 parts:

- i) 1/3 for provincial officials at adult provincials (mm. \$400.00 = 16 refs x \$25.00 each)
- ii) 1/3 for Junior National referee expenses (mileage & meals)
- iii) 1/3 for Adult National referee expenses (mileage & meals)

NOTE: if mileage & meals don't total the full 1/3 of income for that part, the unused money is left in the fund & divided up between all 3 parts the following year. (Oct 1997)

If a referee is not available for any National the fine will be paid from the Officials Fund. (May 2000)

AB8.0 OFFICIATING LEVELS

AB8.1 The following official's level criteria will be used to determine which level all officials are currently recognized as. The exam mark and on-ice evaluation mark must be forwarded to the F.B.A.O. office (2nd Vice Tech.)

Level I

- Paid registration
- Pass exam with a grade of 70% or higher

Level II

- Recommendation/endorsement by Regional Referee-In-Chief
- At least two(2) seasons as a level I official.
- Paid registration
- Pass exam with a grade of at least 80%
- Provide an on-ice mark of 75% or greater first year only)

Level III

- Recommendation/endorsement by Regional Referee-In-Chief
- At least two (2) seasons as a level II official.
- Paid registration
- Pass exam with a grade of 90% or higher - Provide an on-ice mark of 85% or greater (first year only)

AB8.2 Those referees wishing to attend a Junior or Adult Provincials must accomplish the following:

Level I

- Submit an on ice evaluation grade of at least (75%).
- This must be received prior to Feb.01
- Must have attended a clinic.
- Must have submitted their exam within one (1) month of the clinic attended and achieved the passing grade.

Level II

- Submit an on ice grade of at least (75%).
- This must be received prior to Feb.01
- Must have attended a clinic.
- Must have submitted their exam within one (1) month of the clinic attended and achieved the passing grade.

Level III

- Submit an on ice grade of at least (85%).
- This must be received prior to Feb.01
- Must have attended a clinic.
- Must have submitted their exam within one (I) month of the clinic attended and achieved the passing grade.