

FEDERATION OF BROOMBALL ASSOCIATIONS OF ONTARIO



• APPENDIX B •

MAJOR & MINOR OFFICIALS POLICIES AND PROCEDURES

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Appendix B – Major & Minor Officials Policies and Procedures

As of April 2024

AB1.0 REGIONAL OFFICIALS' CLINICS

- AB1.1 All referees are expected to attend a clinic each year, regardless of level and experience. Exams are prepared for regional clinics by September each year. Officials attending a clinic will not be given credit for attending a clinic unless they have remained in attendance for the duration of the entire clinic.
- AB1.2 All officials registering for the upcoming season will attend a centralized provincial Officials' Clinic, which will be held prior to the fall FBAO Board of Directors' Meeting. All expenses for this clinic will be paid from the Officials' Fund. Instructional material will be supplied by the Province. (April 2024)
- Note: Provincial Facilitator will supply registration forms, evaluation forms, rule books, and exams. The facilitators will assist in registration, collection of fees, instructing and marking exams, and mailing in fees to Provincial Treasurer. (May 2011)
- AB1.3 A minimum of ten (10) registered participants, Major and Minor, per referee clinics be the criteria to make a clinic feasible. Participants must attend entire clinic and not leave halfway through. Otherwise, the right to host a referee clinic will not be given for the following season. (October 1993)
- AB1.4 Each region may host one (1) F.B.A.O. sanctioned officials' clinic each season, unless extenuating circumstances demand an extra clinic or the Provincial Executive and Officials Committees agree that a region should be allowed to host a second clinic. (October 1994)
- AB1.5 Any region holding a two (2) day clinic are responsible for picking up all expenses of the instructor for the 2nd day (i.e. mileage, meals, accommodations). (October 1997)
- AB1.6 The officials' clinics shall be held prior to the last Saturday or Sunday of September. (April 2009)
- AB1.7 Approved travel expenses will be paid out of the Officials' Program Fund for the F.B.A.O. Referee-in-Chief to attend one regional tournament in each region per playing season to assess and evaluate the Major Officials. (October 2016)
- AB1.8 The Referee-in-Chief and 2nd Vice-President - Technical from each region will meet the weekend of the U20 National Qualifier. The province will cover approved expenses of accommodations, meals, and mileage. (October 2016)

AB2.0 REGISTRATION

- AB2.1 Each year in May, the F.B.A.O. Board of Directors assesses the membership registration

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fees for the next season. If changes to the fees are suggested the Board of Directors decide whether to implement the suggested changes.

- AB2.2 The registration fee for the referees be paid at the officials' clinic to F.B.A.O. (May 1992)
- AB2.3 All F.B.A.O. games must have a registered Minor Official in the timekeeper's box. (May 1993)
- AB2.4 Each region must have a minimum of two (2) Major officials registered. (May 1993)
- AB2.5 Each league must have a minimum of one (1) Minor Official registered. (May 1996)
- AB2.6 The Major Official registration fee is \$100.00 (April 2017), with \$70 going to the Officials Fund. (April 2024)
- AB2.6.1 Any junior-aged player who referees only junior-aged games at an age level below their category will be deemed a Junior Major Official at the Minor Official cost. (September 2018)
- AB2.7 The region that you state on your registration form is the region that you must fulfill your commitments to first. (October 1997)
- AB2.8 All Major Officials are required to complete the Safe Sport training as part of their registration. (October 2022)

AB3.0 EXAMS

- AB3.1 All officials planning to register and referee this season must pass the referee exam with a grade of at least 70%. Officials who do not submit a written exam with a grade of 70% or higher will not be permitted to continue refereeing. Exams received after December 15th will not be accepted for marking (unless it is a new official registering). Officials will be charged \$25.00 to re-write the exam if they do not receive a grade of 70% or above. (October 1997)
- AB3.2 All officials will write the same open book exam. (October 1997)

AB4.0 ON-ICE EVALUATIONS

- AB4.1 All officials require an on-ice evaluation to be completed and submitted to the F.B.A.O. office before February 1st. Officials should note that when a regional on-ice evaluation has been performed and is submitted into the F.B.A.O. office (2nd Vice-President - Technical), and a provincial on-ice evaluation has also been performed and submitted,

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the provincial on-ice evaluation will be used before the regional evaluation to assess a referee's level and/or status. (October 1997)

- AB4.2 At F.B.A.O. events, the F.B.A.O. Officials' Committee Chairperson and/or 2nd Vice-President - Technical will monitor the event games to assess the Major Officials' performance, control of the game, and following the F.B.A.O. rules and directions. The F.B.A.O. Officials' Committee Chairperson and/or 2nd Vice-President - Technical shall meet after the game with any Major Official whom had issues with their officiating in previous games. Those Major Officials who are not meeting the required standards for officiating will have their schedule for officiating adjusted accordingly. (April 2013)

AB5.0 PROVINCIAL TOURNAMENTS

- AB5.1 For all provincial sanctioned tournaments, which includes the U20 National Qualifier Tournament, Junior Provincials, and Senior Provincials, all Major and Minor Officials must be registered with the F.B.A.O. for the current season and have completed the required clinics and/or exams.

- AB5.1.1 Names of all Major and Minor Officials interested in attending the tournaments must be submitted to the 2nd Vice-President – Technical at least 21 days prior to the event.

- AB5.1.2 The Major and Minor Officials' schedule will be prepared by the Referee-in-Chief and 2nd Vice-President – Technical in such a way to keep the expenses to a minimum (i.e. accommodations, mileage, etc.).

In order to provide fiscal constraint for the events, the number of Major Officials for the last day of the events may be reduced accordingly based on the number of arenas being utilized and the number of remaining games.

- AB5.1.3 All games in all categories must have two Major Officials on the ice at all times. In the event of an emergency, the Officials' Committee Chairperson and/or the 2nd Vice-President – Technical may step in to officiate if necessary.

- AB5.1.4 The number of Minor Officials per game be left to the discretion of the Provincial Executive at the U20 National Qualifier Tournament (April 2016) and the Junior Provincials.

- AB5.1.5 At provincial events, Major Officials are restricted from participating at the event as a player or team official. The Officials' Committee Chairperson, in consultation with the 2nd Vice-President – Technical, in the event of an emergency, may rescind this.

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- AB5.2 Major and Minor Officials Compensation
- AB5.2.1 Minor Officials compensation will be \$15.00 per game.
- AB5.2.2 For all U12, U14, and U16 games, Major Officials will be compensated \$30.00 per game with \$2.00 going to the Officials Fund. For all U20 games, Major Officials will be compensated \$35.00 per game with \$2.00 going to the Officials Fund. The Province will match all funds to the Officials' Fund contributed by the referees in this manner. (April 2024)
- AB5.2.3 For all Intermediate Ladies, Masters Men, Masters Ladies, and Co-Ed games, Major Officials will be compensated \$35.00 per game with \$2.00 going to the Officials Fund. For all Elite Men, Elite Ladies, and Intermediate Men, Major Officials will be compensated \$40.00 per game with \$2.00 going to the Officials Fund. (April 2024)
- AB5.3 Major and Minor Officials Accommodations
- AB5.3.1 Accommodations for Major Officials at all F.B.A.O. events will all be located at the same motel/hotel, be based on two (2) officials per room, and the rooms are to be utilized by Major Officials ONLY. If an official brings a companion to stay in the Major Official's room, then this will result in the immediate removal of the Major Official and their guest, along with the immediate sanction and suspension of the Major Official. In addition, the Major Official will forfeit all payment due for any officiating expenses for the event.
- The same applies to Minor Officials, unless otherwise determined and/or authorized by the 2nd Vice-President - Technical.
- AB5.3.2 The Major and Minor Officials' accommodation booking will be prepared by the Referee-in-Chief and 2nd Vice-President – Technical in such a way to keep the expenses to a minimum.
- AB5.4 Major and Minor Officials Mileage
- AB5.4.1 Regional officials travelling to provincially-sanctioned tournaments within their region, mileage will be paid at a rate of \$0.30 per kilometre.
- AB5.4.2 For regional officials travelling to provincially-sanctioned tournaments outside their region, carpooling will take place where possible. There will be a maximum of three (3) officials per vehicle. If additional officials are required, a second vehicle will receive mileage as well. If officials are to meet at a defined location, they will receive \$0.30 per kilometre up to a maximum of 200 kilometres one way.

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- AB5.4.3 Mileage will be paid out to the approved carpool vehicle owners at \$0.40 per kilometre per event to a maximum of 500 kilometres round trip. If travel is more than 500 kilometres round trip, the additional kilometres will be paid at a rate of \$0.30 per kilometre.
- AB5.5 Major and Minor Officials Per Diem
- AB5.5.1 Major and Minor Officials will receive \$25.00 for travel days, including heading to and from a tournament, and \$40.00 for tournament days, classified as full game days.
- AB5.5.2 The travel days per diem will be paid out of the Officials Fund for sanctioned events, whereas, full game days per diem will be paid by the province.

AB6.0 NATIONAL CHAMPIONSHIPS

AB6.1 The following criteria is used to determine which officials are eligible for selection to the National Championships:

- a) In recent years Ontario has been asked by the Canadian Broomball Federation to supply additional referees for the National Championship tournament. In order to allow all eligible Ontario referees the opportunity of accepting an offer to referee at the Nationals as an extra official the following motion was adopted.

Prior to the National Championships the Canadian Broomball Federation will be asked if any additional referees are needed for either Nationals. If there is an opportunity for one or more additional Ontario referees, all officials attending our Provincial Championships in the category that is required will have that opportunity through the evaluation process. Any additional referees must be endorsed by the province. (October 1997)

- b) Any additional referees are responsible for their own transportation costs to and from the event. There will continue to be an official picked as the Ontario representative and this person will have their transportation expenses, along with \$25 per day for food allowance covered for the National event through the "officials' program fund" (provided there is enough money in the fund). Any additional referee will also receive \$100 for the event. (May 2011)
- c) All officials participating in both the U20 Qualifiers and Junior Provincials will be eligible for the U20 Nationals. If the official must leave any of these provincial events early, the Officials' Chairperson must be notified prior to the start of the event. The referees will be evaluated during each event and top referee(s) will be selected. (May 2011)

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- d) All officials participating in one of the Provincial Junior events (either U20 Qualifier and/or Junior Provincials), as well as Senior Provincials, will be eligible for the Senior Nationals. If the official must leave any of these provincial events early, the Officials' Chairperson must be notified prior to the start of the event. The referees will be evaluated during each event and top referee(s) will be selected. (May 2011)
- e) The Ontario representative official will have the first choice of C.B.F. referee's uniform each year. (May 1996)
- f) Travel arrangements for referees attending a National Championship tournament as the Ontario representative official will be made to allow the referee to remain at the event for the duration of the tournament to allow the official to be considered for the final games of the event. (May 1996)
- g) That a major official be sent to the Co-Ed Nationals and expenses be covered by the present F.B.A.O. guidelines governing Junior and Senior Nationals. (May 2000)

AB7.0 OFFICIALS' PROGRAM FUND

AB7.1 This is a fund that is set up to help officials going to the Provincials, to help cover expenses and also to help officials that are selected to go to the National Championships. The program is funded by all teams participating at the Senior Provincials paying an extra \$25.00 per team, which is totaled and broken down into 3 parts:

- i. 1/3 for provincial officials at Senior Provincials (mm. \$400.00 = 16 refs x \$25.00 each)
- ii. 1/3 for Junior National referee expenses (mileage & meals)
- iii. 1/3 for Senior National referee expenses (mileage & meals)

NOTE: If mileage & meals don't total the full 1/3 of income for that part, the unused money is left in the fund & divided up between all 3 parts the following year. (October 1997) If a referee is not available for any National the fine will be paid from the Officials' Fund. (May 2000)

AB8.0 OFFICIATING LEVELS

AB8.1 The following official's level criteria will be used to determine which level all officials are currently recognized as. The exam mark and on-ice evaluation mark must be forwarded to the F.B.A.O. office (2nd Vice President - Technical).

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- Level I
 - Paid registration
 - Pass exam with a grade of 70% or higher
- Level II
 - Recommendation/endorsement by Regional Referee-In-Chief
 - At least two (2) seasons as a level I official.
 - Paid registration
 - Exam with a grade of at least 80%
 - Provide an on-ice mark of 75% or greater (first year only)
- Level III
 - Recommendation/endorsement by Regional Referee-In-Chief
 - At least two (2) seasons as a level II official.
 - Paid registration
 - Pass exam with a grade of 90% or higher
 - Provide an on-ice mark of 85% or greater (first year only)

AB8.2 Those referees wishing to attend a Junior or Senior Provincials must accomplish the following:

- Level I
 - Submit an on ice evaluation grade of at least (75%).
 - This must be received prior to February 1
 - Must have attended a clinic
 - Must have submitted their exam within one (1) month of the clinic attended and achieved the passing grade
- Level II
 - Submit an on ice grade of at least (75%).
 - This must be received prior to February 1
 - Must have attended a clinic
 - Must have submitted their exam within one (1) month of the clinic attended and achieved the passing grade
- Level III
 - Submit an on ice grade of at least (85%).
 - This must be received prior to February 1
 - Must have attended a clinic
 - Must have submitted their exam within one (1) month of the clinic attended and achieved the passing grade

